

March 2, 2020

To whom it may concern,

Please consider this correspondence as a letter of recommendation for Hannah Wallis.

Hannah is a remarkable young person that I had the opportunity to manage as an intern in my Technical Publications department from June through December 2019.

Hannah's skills and abilities were superior. She was knowledgeable about a number of Adobe software products which helped her quickly integrate her talents into the group. Hannah was a quick-study, punctual, attentive, and resourceful. She was eager to learn and gained the confidence of my staff and myself in short order.

Hannah's contribution to my team was outstanding as she gladly accepted ownership of an important client-facing process. In no time, Hannah came up-to-speed and began actively corresponding with key internal staff to gather critical information that she was responsible for reviewing, formatting, and distributing to internal and external-facing repositories to ensure on-time availability of the content.

During her tenure with my team, Hannah was singularly responsible for creating documentation for the resolution of literally thousands of client-affecting software issues.

I gladly and without reservation recommend Hannah and I am certain she will be as valuable to your organization's operations as she was for mine.

Regards,

Cedric Robinson

A handwritten signature in cursive script that reads "Cedric Robinson". The signature is written in black ink and is positioned below the printed name.

Director, Technical Publications and eLearning

Email: cedric.robinson@tylertech.com

Phone: 972-713-3770 ext. 113130